

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

CAROLINE L. MONTES

Administrative Officer IV

Date: **June 17, 2025**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Education Program Supervisor	OSEC-DECSB-EPSVR-150234-2010	22	78162	Master's degree in Education or other relevant Master's degree with specific area of specialization	8 hours of relevant training	2 years as Principal or 2 years as Head Teacher or 2 years as Master Teacher	PBET/Teacher/RA 1080 (LET)		Division of Angeles City- CID
2	Administrative Assistant II (Disbursing Officer II)	OSEC-DECSB-ADAS2-150009-2017	8	21448	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	Career Service Sub-Professional (First Level Eligibility)		Claro M. Recto ICT High School
3	Administrative Assistant II (Clerk IV)	OSEC-DECSB-ADAS2-150005-2017	8	21448	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	Career Service Sub-Professional (First Level Eligibility)		Division of Angeles City
4	Administrative Assistant II (Clerk IV)	OSEC-DECSB-ADAS2-150171-2016	8	21448	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	Career Service Sub-Professional (First Level Eligibility)		Division of Angeles City-SHS
5	Administrative Assistant II (Clerk IV)	OSEC-DECSB-ADAS2-150172-2016	8	21448	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	Career Service Sub-Professional (First Level Eligibility)		Division of Angeles City-SHS
6	Administrative Assistant III (Senior Bookkeeper)	OSEC-DECSB-ADAS3-150005-2017	9	23226	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	Career Service Sub-Professional (First Level Eligibility)		Claro M. Recto ICT High School
7	Administrative Assistant III (Secretary II)	OSEC-DECSB-ADAS3-150011-2018	9	23226	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	Career Service Sub-Professional (First Level Eligibility)		Division of Angeles City
8	Administrative Assistant III (Senior Bookkeeper)	OSEC-DECSB-ADAS3-150083-2011	9	23226	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	Career Service Sub-Professional (First Level Eligibility)		Rafael L. Lazatin Memorial High School
9	Administrative Assistant III (Senior Bookkeeper)	OSEC-DECSB-ADAS3-150068-2007	9	23226	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	Career Service Sub-Professional (First Level Eligibility)		Francisco G. Nepomuceno Memorial High School
10	Administrative Assistant III (Secretary II)	OSEC-DECSB-ADAS3-150004-2018	9	23226	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	Career Service Sub-Professional (First Level Eligibility)		Division of Angeles City

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11	Teacher I	OSEC-DECSB-TCH1-150266-2018	11	30024	Bachelor of Elementary Education (BEEd); or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/Teacher/RA 1080 (LET)		Division of Angeles City
12	Teacher I	OSEC-DECSB-TCH1-151436-2015	11	30024	Bachelor of Secondary Education (BSEd); or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	PBET/Teacher/RA 1080 (LET)		Rafael L. Lazatin Memorial High School
13	Teacher I	OSEC-DECSB-TCH1-150089-2009	11	30024	Bachelor of Secondary Education (BSEd); or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	PBET/Teacher/RA 1080 (LET)		Rafael L. Lazatin Memorial High School
14	Teacher I	OSEC-DECSB-TCH1-156447-2012	11	30024	Bachelor of Secondary Education (BSEd); or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	PBET/Teacher/RA 1080 (LET)		Angeles City National High School
15	Teacher I	OSEC-DECSB-TCH1-151444-2015	11	30024	Bachelor of Secondary Education (BSEd); or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	PBET/Teacher/RA 1080 (LET)		Rafael L. Lazatin Memorial High School
16	Teacher I	OSEC-DECSB-TCH1-150454-2005	11	30024	Bachelor of Secondary Education (BSEd); or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	PBET/Teacher/RA 1080 (LET)		Rafael L. Lazatin Memorial High School
17	Teacher I	OSEC-DECSB-TCH1-151442-2015	11	30024	Bachelor of Secondary Education (BSEd); or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	PBET/Teacher/RA 1080 (LET)		Rafael L. Lazatin Memorial High School
18	Teacher I	OSEC-DECSB-TCH1-151440-2015	11	30024	Bachelor of Secondary Education (BSEd); or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	PBET/Teacher/RA 1080 (LET)		Rafael L. Lazatin Memorial High School
19	Teacher I	OSEC-DECSB-TCH1-153394-2014	11	30024	Bachelor of Secondary Education (BSEd); or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	PBET/Teacher/RA 1080 (LET)		Rafael L. Lazatin Memorial High School

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20	Teacher I	OSEC-DECSB-TCH1-151619-2024	11	30024	TVL Track: Bachelor's degree; or completion of technical-vocational course(s) in the area of specialization.	At least NC II *Appropriate to the specialization.	None Required	Applicants for a permanent appointment: RA 1080 (Teacher). If not RA 1080 eligible ² , they must pass the LET within (5) years after the date of first hiring. Applicants for a contractual position: None required. Practitioners (part-time only): None required		Division of Angeles City-SHS

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **June 27, 2025**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA CRISTINA S. SARMIENTO
Administrative Officer V
Jesus St., Pulungbulu, Angeles City
hrmo.acdo@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.